

ARRIVAL FORM FOR EXCHANGE STUDENTS

Please return this form by mail: director@iscem.pt :

- by **30 July** for Autumn Semester (Set – Jan)
- by **12 January** for Spring Semester (Feb– June)

or make sure it reaches us by post by the above mentioned date at the following address:

ISCEM – Instituto Superior de Comunicação Empresarial
Director
Praça do Príncipe Real, 27
1250 – 184 Lisboa - Portugal

Exchange students are required to arrive in **ISCEM** on:

- **02 – 04 September 2009** for Autumn Semester 2009
- Dates to be confirmed for Spring Semester 2010

The Orientation for exchange students takes place on:

- **14 September 2009** in the Autumn Semester 2009
- Dates to be confirmed for Spring Semester 2010

Classroom teaching starts on:

- **16 September 2009** in the Autumn Semester 2009
- Dates to be confirmed for Spring Semester 2010

Please fill in:

Full name _____

Home country _____

Mobile phone _____

Home university _____

Expected date and time of arrival in **ISCEM** _____ / _____ 2009 Time _____

Means of transport (please tick) flight, number _____ train bus car

*The student tutors will meet you at the Lisbon Airport, and take you to your flat by car. **ISCEM** guarantees the pick-up service only from the **places mentioned above** and **if you have informed the International Office of your arrival date in time**. If you are arriving on another date, inform the International Office anyway. We will try and arrange someone to meet you upon your arrival.*